



Memo. No :- 653 -BCW/BST

Dated- 15 / 03 /2017

NOTICE INVITING TENDER

Sealed Tenders are invited by the undersigned from the bonafied and experienced agencies having credential for execution of similar type of works, as mentioned in ANNEXURE – I and they have to abide by the following terms and conditions..

The intending agencies should submit application up to 2.00 P.M. during office hours of 13.04.2017 along with the photo copies of valid and up-to-date documents Income Tax , copy of valid VAT registration Certificate, copy PAN Card and the Credentials Certificate of execution of similar type of work of same or higher value, (In original in the form of Payment Certificate and Completion certificate) . They should also deposit Rs. 100/- in SBI Barasat Branch in TR – challan Form No 7 in the head of Account "0250-other services 00-102 receipts from schemes for welfare of SC/ST &OBC" and submit the original copy of the challan along with the application for getting Tender Documents.

The applications & the Documents submitted by the intending agencies will be verified with the originals and Tender Documents will be issued to qualified agencies who will fulfill the criteria mentioned above on 13.04.2017 after 3.00 P.M . Decision of the undersigned is final regarding issue of tender papers and acceptance of the application.

The qualified tenderers may submit tenders upto 2.00 P.M. on 20.04.2017 & the tenders will be opened on the same day by the undersigned at 4.00 P.M. in presence of the tenderers who desire to remain present.

1) Following formalities to be observed during dropping the Tender :-

- a) Tender will contain **Documents, Rate & Earnest Money** to be placed in a **sealed envelope** on which the name of work & the name , address & mobile No. of the tenderer will be written clearly and to be dropped in Tender Box to be placed in the Office of the Undersigned..
 - b) **Rate** should be quoted in % in figures and words in tender paper.
 - c) Each tenderer have to deposit **Earnest Money** of 2% of the tender value of the work amounting to Rs. 2,800/- (Rupees two thousand eight hundred) only and Rs. 4,400/- (Rupees four thousand four hundred) only respectively in the form of Bank draft or Banker's cheque of any nationalized / Commercial Bank in favour of "P.O. cum D.W.O., Backward Classes Welfare, North 24 Parganas" along with the tender.
 - d) Before dropping the tender the tenderer may visit the site .
- 2) The undersigned reserve the rights to reject any tender or all tender as may be deemed necessary without assigning any reason whatsoever..
 - 3) In case of successful tenderer, the earnest money @ 2% will be converted into security money and the rest security money @8% of value of work actually executed will be deducted from bills as per norms..

Cont. to P- 2.

