

Memo No: SBSMH/18/219

Date: 21/02/2018

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited from eligible bidders / agencies for **purchase of 'Computer Sets'** (Desktops with multifunction printers, & UPS) along with some additional necessary parts, as per Annexure-III, for Sree Balaram Seva Mandir S.G. Hospital, Khardah, North 24- Parganas. The 'Quotation form' along with 'terms and conditions' may be obtained from the office of the undersigned.

The following items and /or documents are to be submitted along with the Quotations:-

- 1) Copy of valid Trade license
- 2) Copy of up-to-date Income Tax.
- 3) Copy of PAN.
- 4) Copy of G.S.T. Regn. certificate.
- 5) Copy of Professional Tax Certificate.
- 6) Filled up the Annexure I, II & III(Also enclose attested photo copies as proofs of relevant documents)

Distribution of Bid- forms : 21/02/2018

Submission of Bid- forms : 21/02/2018 to 07/03/2018 up to 1:00 p.m. (except Sundays & holidays)

Date of Opening Quotations : 07/03/2018 at 2:30pm.

The Quotation documents in sealed envelopes should be dropped in the QUOTATIONS' BOX kept in the office of the undersigned.

Terms and conditions:-

- 1) Quotations without any above listed documents will be treated as invalid.
- 2) Three copies of challans & Bills should be submitted at the time of supply.
- 3) The competition among the bidders, shall be on the lowest rate, of any said particular item, which should always be lower than the M.R.P.
- 4) The M.R.P. of any given item shall always be in parity with the local market price.

The Purchase committee shall reserve the right of acceptance or cancellation of any Quotation, even if it being the lowest, without assigning any reason thereof. The purchase committee also reserves the right to withhold payment, if the work done is not satisfactory.

Subratim
Superintendent 21/02/18
Sree Balaram Seva Mandir S.G Hospital
Khardah North - 24 Parganas
Superintendent
Sree Balaram Seva Mandir S.G. Hospital
Khardah North 24 Parganas

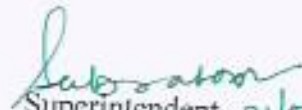
Date: 21/02/2018

Copy forwarded for information & necessary action, requesting to exhibit this notice on their respective office notice boards, to:

- 1) The Director of Health Services, West Bengal, Swasthya Bhawan.
- 2) The District Magistrate, North 24- Parganas.
- 3) The Chief Medical Officer of Health, North 24- Parganas.
- 4) The District Informatics Officer, National Informatics Centre, Office of the District Magistrate, North 24 Parganas.

(He/She is requested to upload this 'Notice Inviting Quotation' to the official website)

- 5) The S.D.O., Barrackpore Sub- Division, North 24- Parganas.
- 6) The Asstt. Chief Medical Officer, Barrackpore Sub- Division, North 24- Parganas.
- 7) The Chairman, Khardah Municipality, North 24- Parganas.
- 8) The Inspector-in-charge, Khardah Police Station, Khardah, North 24 Parganas.
- 9) The Station Master, Khardah Railway Station, Eastern Railways Division.
- 10) The Post Master, B.D.Sopan Post-office, Khardah.
- 11) Office Copy.


Superintendent 21/02/18

Sree Balaram Seva Mandir S.G Hospital
Khardah North - 24 Parganas

Superintendent

Sree Balaram Seva Mandir S.G. Hospital
Khardah North 24 Parganas

Annexure - I

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Superintendent
Sree Balaram Seva Mandir S.G. Hospital
Khardah North 24 Parganas

APPLICATION FORM FOR QUOTATION

1. Name of the firm :
2. a. Full Postal Address :
- b. Cell Phone No. :
- c. Telephone No. :
- d. e-mail address :
3. Trade license no. (Renewed) :
4. Any other information which you consider necessary to furnish:

UNDERTAKING

- a) I, the undersigned, certify that I have gone through the terms and condition mentioned in the Quotation document and undertake to comply with them.
- b) The rates quoted by me are valid and binding upon me for the entire period of contract, and also during any extension period, if required.

Date:

Signature of the Quotationer


Place:

Full Name:-

Designation:-

(Office seal of the Quotationer)

Bid Form**Annexure-II**


 Superintendent
 Sree Balaram Seva Mandir S.G. Hospital
 Khardah North 24 Parganas

All points are to be filled up; no places are to be kept vacant. For statutory clearances/registrations not applicable, mention "NOT APPLICABLE" instead of keeping blank.

Name of the Item	
Name of the hospital, quoted for, with addresses	SREE BALARAM SEVA MANDIR SG HOSPITAL, KHARDAH, 24PGS(N), Kolkata-700116
Quotation Notice Memo. Number	
Due date of the submission of the Quotation	
Name / Title of the Bidder	
Full Address	
	F-Mail
	Tel. No & Mobile No.
	Fax
Local Addresses, if any	
Legal entity of the bidder whether Firm / Society / Company / Other entity	
Relationship of the applicant with the firm	
GST Registration No.	
a) Trade License No.	
Granted by	
For the purpose of	
b) Name & Address of the Banker of the bidders	
c) Professional Tax Registration No.	


Superintendent
Sree Balaram Seva Mandir S.G. Hospital
Khardah North 24 Parganas

Whether provided similar services to state Government Hospitals, Quotationed for in past. If yes indicate the Work order No. & Date	Yes	No
Blacklisted by any government authority at any time. If yes, provide details	Yes	No
Income Tax Return for last year attached	Yes	No
Professional Tax Registration	Yes	No
I have gone through the eligibility criteria for participating in the Quotation and certify that all the conditions have been fulfilled.		
I have read the General and Special Terms and Conditions, including the penal provisions, as given in the Quotation documents. I have accepted them and agree to abide by them.		

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, falsified & fabricated, and in case, any information is found incorrect, I, the undersignatory will be personally responsible for the same.
The **supporting documents** (photocopies) regarding all the above furnished informations are being attached herewith, and the **originals** shall be exhibited at the time of opening of the BID.

Date :

Signature

Name of authorized person for bidder with seal

Annexure-III

Specification with configuration of the items, as per requirement.

A)

SL. NO.	NAME OF THE ITEM	CONFIGURATION	PRICE/UNIT
1.	PROCESSOR	i3 (7 th generation)	
2.	MOTHER BOARD	GIGABYTE	
3.	RAM	4GB, DDR4	
4.	HARD DISK	1 TB	
5.	DVD RW	ASUS	
6.	MOUSE & KEYBOARD	LENOVO	
7.	CABINET	FOXCIN	
8.	MONITOR	AOC (18.5" LED WITH 3 YEARS' WARRANTY)	
9.	UPS	APC-600 AV	

B)

SL. NO.	NAME OF THE ITEM	NAME OF THE COMPANY	PRICE/UNIT
1.	2 NOS. OF MULTIFUNCTION LESER JET PRINTERS (BLACK & WHITE)	CANON	

C)

SL. NO.	NAME OF THE ITEM	CONFIGURATION	PRICE/UNIT
1.	2 NOS. OF EXTERNAL HARD DISKS	1TB	

D)

SL. NO.	NAME OF THE ITEM	CONFIGURATION	PRICE/UNIT
1.	5 NOS. OF UPS	APC-600 AV	
2.	RAM	2GB DDR-2	

Date :

Signature

Name of authorized person for bidder with seal