

GOVERNMENT OF WEST BENGAL
Office of the Chief Medical Officer of Health
District Health & Family Welfare Samiti
North 24 Parganas

TENDER NOTICE

TENDER NO:CMOH(NPG)/2018/632

Date:02/02/2018

TENDER DOCUMENT

For

SUPPLY OF B.H.T

DATE OF ISSUE OF TENDER FORM WITH DOCUMENT :- From 02/02/2018
LAST DATE FOR SUBMISSION OF TENDER DOCUMENT: - 09/02/2018 up to 14.00 hrs
DATE & TIME FOR OPENING OF TENDER DOCUMENT :- 09/02/2018 at 16.00 hrs

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GOVERNMENT OF WEST BENGAL
Office of the Chief Medical Officer of Health
District Health & Family Welfare Samiti
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No: CMOH(NPG)/2018/632

Date:02/02/2018

TENDER NOTICE

Office of the Chief Medical Officer of Health, North 24 Parganas invites sealed tenders latest by **09/02/2018 up to 14:00 h** from reputed companies/firms/distributors etc. those are in the business for the last three years, for Supply of B.H.T as per specimen available at the office of the undersigned.

The interested Companies/Firms/distributors etc may send their bid complete in all respect along with NEFT receipt of Earnest Money Deposit (EMD) of **Rs. 10,000/-** (Rupees Ten Thousand only) and other requisite documents to the undersigned duly superscripted "**Bid for Tender No:CMOH(NPG)/2018/632..... For supply of B.H.T**" by dropping in the tender box placed at this office before **14.00 h on 09/02/2018**.


NOTE: The receipt of EMD and Tender Fee (if any) should be put in the envelope containing Technical Bid failing which the tender shall be rejected forthwith.

Bids will be opened on **09/02/2018 at 16.00 h** in the presence of bidders or their authorized representatives who wish to participate in the bidding process. If the opening date happens to be a closed day/holiday, the tender will be opened on the next working day.

List of required documents: Copy Valid Trade License, PAN, GST Registration, IT Return for last two years, P. Tax Enrollment Certificate, Earnest Money Receipt & Bank Details.

Details Terms & Conditions (Annexure-I) and Application Form (Annexure-II) shall be available at **the office of the undersigned**.

The undersigned reserves the right to accept or reject any tender or a part of the tender without assigning any reason thereof.



Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

No: CMOH(NPG)/2018/632

Date: 02/02/2018

Copy forwarded for information to:-

1. The Director of Health Services, Govt of West Bengal
2. The Dy. CMOH-I / II / III, DMCHO, DTO, ZLO, North 24 Pgs.
3. The D.I.O, North 24 Parganas for online publication.
4. The Accounts Officer of this office.
5. The DAM, O/o the CMOH, North 24 Parganas.
6. Office Notice Board


Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

Terms & Conditions (Annexure-I)

- 1) The Tender Application (Annexure-II) shall be addressed to the Thief Medical Officer of Health & Secretary, District Health & Family Welfare Samiti, North 24 Parganas, Kolkata-700124.
- 2) Before submission of the Tender, Tenderer shall sign each page of his Tender and all its relevant papers with date. The additional alternative and or subtractive clause (if any) shall also to be signed by the tenderer.
- 3) Who can Bid: Manufacturing Company or its subsidiary in India OR Manufacturer Authorized Distributor for the tender.
- 4) Late/delayed tenders received in this office due to any reason whatsoever will not be accepted under any circumstances.
- 5) Tenders received without stipulated EMD shall be summarily rejected.
- 6) Venue of Tender Opening: Tender will be opened in the chamber of the CMOH of this office
- 7) Bidder must have helpline number and dedicated customer support.
- 8) No price preference and exemption from Earnest Money will be allowed to any organization / Society.
- 9) The bidder must have Valid Trade License, PAN, GST Registration, IT Return for last two years, P. Tax Enrollment Certificate.
- 10) Rate of item(s) should not exceed market value. Regarding Supply and Charges, Abnormal Low Rate or Abnormal High Rates (in comparison to the market Rate) will not be considered.
- 11) Specimen of required sample(s) will be provided from the office of the undersigned on all working days from the date of issuing of this tender till last date of submission of this tender.
- 12) The Tender Selection Committee has the right to accept or reject any tender or part of tender without showing any cause thereof at any stage of tender process.
- 13) Acceptance of lowest tender is not obligatory.
- 14) The Tender, submitted by the firm who have already been declared as Black Listed or whose contract was terminated for dissatisfactory supply or repairing works or who was unable to execute any repairing order in any establishment run by the state or central government., will not be considered even his being the lowest rate.
- 15) The article(s) should be supplied as per specifications & approved quality within 7 (seven) days from issuance of the Work/Purchase Order or as mentioned in the work/purchase order, failing which the order shall be treated as cancelled and the 2nd lowest bidder may be entrusted to supply for those article(s).
- 16) Sub-contracting: The Agency shall not be allowed to sub-contract the work awarded by this office.
- 17) The bidders or his/her authorized representative should be present at the time of the opening of the tender to get any clarification related to the tender. No further clarification/information will be provided after the process of finalization of the tender. Only one representative per firm shall be permitted to attend the opening of the tender. Representatives of firms who have not submitted the tender or representatives not possessing authority letter from the bidders or outsiders shall not be allowed to attend the tender opening process.
- 18) Sample specimen to be produced (if required) before the Tender Selection Committee on the date of opening of the tender.
- 19) Draw of Lots will be done in case of equal price bids in any item(s).
- 20) Period of agreement: The agreement shall be valid for 1 year or up to finalization of next tender whichever is earlier, and it may be extended based on satisfactory performance on the same terms and condition, and rates.
- 21) Repeat Order Clause: - The buyer can order the items under the present contract, the cost, terms & conditions remaining the same. The bidder is to confirm acceptance of this clause.

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- 22) **Terms of payment:** The bill for satisfactory work shall be raised separately for each delivery. The bill will be processed, and payment released accordingly. In case the work is found to be unsatisfactory, no payment shall be made.
 - 23) **Recovery:** The Office shall have the right to impose cash penalty / claim cost of the item from the Agency or deduct such amounts from its security deposit, in case of default or breach in performance or if this office is put to any financial loss, directly or indirectly, by any act of commission or omission on part of the Agency or its employee(s). TDS shall be deducted as per rules.
 - 24) **Technical Bid & Finance Bid** must be submitted in separate sealed envelope by following two bid systems. Earnest money deposit receipt should be enclosed in technical bid only.
 - 25) **Refund of Earnest Money Deposit:** The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 15 to 90 days after conclusion of the contract with successful bidder. The EMD submitted by successful bidders shall be returned to them after the successful bidder deposits the performance security according to conditions stipulated in the bid document. No interest will be paid on Performance Bank Guarantee/ Earnest Money Deposit.

Earnest Money-

- i) **Rs. 10000.00 (Rupees Ten thousand only)** to be deposited through Online / Bank Transfer as Earnest Money in account of the **District Health & Family Welfare Samiti, North 24 Parganas, Account No. 424210100036711, IFSC Code-BKID0004242, Bank of India, Barasat Branch**, which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
 - ii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s) and will be released after expiry of the tender process. The EMD will be forfeited in the event of non-submission of Bid.
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Application Form

NIQ No. **CMOH(NPG)/2018/ 632**

Date: 02/02/2018

[TENDER FOR B.H.T]

1. Name of the Agency –
2. Name of the Proprietor / Partners / Directors:
3. Address:
4. Mobile numbers:
5. Experience (No. of Years)
(enclose proof with certificates)
6. List of present clients (Govt./Reputed Pvt.):
7. Valid Trade License (enclose photocopy):
8. GST Registration (if applicable, enclose):
9. Permanent Account Number (PAN) (attach copy):
10. IT Returns (current) enclose:
11. Service Tax Registration (attach copy):
12. Helpline number:
13. Details of EMD:
14. Any other information:

Note: Bidders should note that failure to furnish/provide any of the documents detailed above may lead to rejection of their bid.

DECLARATION

I / We hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I / We understand that in case, any deviation is found in the above statement at any stage; I / we shall be liable for disqualification and liable for forfeiting of EMD and shall be blacklisted. I / We convey our unconditional acceptance of all the terms and conditions as mentioned in the tender document. It is also understood that the personnel of our agency would be the employees of the Agency. I / We shall comply with all the applicable statutory requirements and there shall be no violation of applicable laws in relation to operation of Courier Service Agency.

(Signature of Authorized Signatory with Date & stamp)

Finance Bid

NIQ No. **CMOH(NPG)/2018/ 632**

Date: **02/02/2018**

[TENDER FOR B.H.T]

Dear Sir,

I/Wesubmitted the bid for above said tender.

I/We thoroughly examined and understood instructions to tenders, scope of work, terms & conditions of contract given in the tender document and those contained appendix of Terms & Conditions of contract and agree to abide by them.

I/We hereby offer to supply of B.H.T at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the tenure of the contract.

Sl. No.	Name of the Item	Acc. Unit	Rate in Rs/ Acc. Unit including all	GST % (if not include in rate)	Remarks
1	Bed Head Ticket (as per specimen, quality of paper & printing at lest of the specimen)	Cartoon of 500 Pcs			

(Signature of Authorized Signatory with Date & stamp)

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