

ANANDADHARA - District Office
District Mission Management Unit &
DISTRICT RURAL DEVELOPMENT CELL
NORTH 24-PARGANAS Z.P.(ANGANA BUILDING, 2ND FLOOR)
(Under the Administrative Control of Panchayat & Rural Development Deptt.,Government of
West Bengal)

K.N.C. Road, Barasat, Kolkata-700124.

Phone: (033)2552-3037/2584-2272. Fax: (033)/2562-5373. E-mail: pddrdc@gmail.com

Memo No: 864

Date: 12/10/17

NOTICE INVITING QUOTATION FOR FLOWER DECORATION WORKS in 13th
Kolkata SARAS

Sealed Quotation are hereby invited for Dry flower & Normal Flower decoration works in connection with 13th KOLKATA SARAS 2017-18 to be held at Bidhannagar Mela Ground, Saltlake from 24th Nov 2017 to 4th Dec 2017. Approximate numbers of stalls to be erected in the fair is 240 having 100 (10' X 10') sq. ft. in each stall, 15 (Fifteen) nos. food stall for 150 (15' X 10') sq. ft. each, 40nos of kiosk and other infrastructure arrangement such as pavilion, office room & VIP room with toilet facilities, Samiana in front of stage with sitting arrangement of visitors covering around 29000 sq. ft. of area and kitchen Sheds. The pavilion consists of glass window facilities & front gates to be decorated as per direction of the tender inviting authority. Description of items required for the fair is mentioned below. Quotationers are requested to submit the rate as per the prescribed format mentioned below with job description

| Sl NO | Description of Work | Total Cost for 11 days(With out tax) |
|-------|------------------------|--------------------------------------|
| 1 | Stage Decoration | |
| 2 | Mela Office Decoration | |
| 3 | VIP Office Decoration | |
| 4 | Flower Pot (200 nos) | |
| | Grand Total | |

Job Specification:-


- 1.The decoration works should be checked regularly so that it prevail in good condition for 11 days
- 2.The Flower Pot should be watered regularly for 11 days

Terms and conditions:-

1. No TA / DA will be paid extra.
2. Quationer must submit GST Registration Certificate,Trade Licence,PAN Number .
3. Rate should be quoted neatly in figure and words and should be dropped in the tender box kept in the office of the Project Director, D.R.D.C., North 24 Parganas Zilla Parishad, Angana Building, Barasat till **26/10/2017 between 11.00 am to 4.00 pm**





4. Earnest Money is to be deposited in the form of **Demand draft/Account Payee Cheque of Rs.500/-**(Five Hundred Only) from any Public Sector Bank or other than Public Sector Bank in favour of PROJECT DIRECTOR,D.R.D.C, NORTH 24 PARGANAS
5. The tender will be opened on **27/10/2017 at 4:30 pm** in the office of the Project Director, DRDC, North 24 Parganas. All tenderers may remain present during opening of the tenders.
6. Work of poor quality will not be accepted.
7. No advance payment will be made from this end.
8. Payment will be made after satisfactory completion of the requisite works and on the basis of actual work done.
9. The envelope should be sealed properly and 13th KOLKATA SARAS MELA, (2017-2018) (Flower Works) should be written in bold letters on the envelope.
10. The undersigned has right to accept and or reject the rates so offered without showing any cause. The undersigned is not bound to accept the lowest rates offered.


Project Director, DRD Cell &
Addl. District Mission Director,
DMMU, North 24 Parganas &
Nodal Officer of 13th Kolkata SARAS Mela,

Memo No : 864/1(10)
Copy forwarded for information to:-

Date: 12/10/17

1. The State Mission Director & Chief Executive Officer, WBSRLM.
2. The Joint Secretary to the Govt. of West Bengal & Additional Chief Executive Officer, WBSRLM Panchayat & Rural Development Department.
3. The District Magistrate, North 24 Parganas.
4. The Addl. Executive Officer, North 24 Parganas Zilla Parishad.
5. The Superintendent of Police, North 24 Parganas.
6. The Sub-Divisional Officer, Bidhannagar , North 24 Parganas.
7. The District Informatics Officer, NIC, North 24 Parganas with the request to upload the notice in to the District Website.
8. The District Information and Cultural Officer, North 24 Parganas.
9. A.B. Dwari, Procurement Consultant, WBSRLM, North 24 Parganas.
10. Notice Board of D.R.D.C.


Project Director, DRD Cell &
Addl. District Mission Director,
DMMU, North 24 Parganas



