

**OFFICE OF THE PROJECT DIRECTOR
DISTRICT RURAL DEVELOPMENT CELL
NORTH 24 PARGANAS ZILLA PARISHAD**

(Under The Administrative Control of Panchayat & Rural Development Deptt., Government of West Bengal)

K.N.C. Road, Barasat Angana Building, 2nd Floor, Kolkata-700124.

Memo No : 12th Kolkata SARAS ~~867~~ /DRDC

Date ~~12/10/2017~~

**NOTICE INVITING QUOTATION FOR COMPUTERS and OTHER ACCESSORIES
FOR CONTROL ROOM CUM OFFICE ROOM.**

Sealed quotation are hereby invited for supplying Computers for V.I.P. Room & Control room cum office room for 13th Kolkata SARAS Mela to be held at Bidhannagar Mela Ground, Salt lake from 24th Nov 2017 to 4th Dec 2017. Description of items required for the fair is 4 (Four) Computers (MS office 2007, windows 7 with 500 GB hard disk), 6 (Six) HP Printers (Laser Jet Printer 1020/ 1007/ 1010 plus), 3 nos of Laptops, 1 no. of Scanner & Broadband with connection for internet use along with LAN connection for connectivity in all machine with a speed 100 kbps.

Quotationers are requested to submit the unit rate of each item for the total mela days as per the prescribed format mentioned below:

Sl. no.	Description of work	Unit rate	Total Amount required for 12 days 23/11/2017 to 04/12/2017 (without tax)
1.	Computer (Per Pc)		
2.	Printer (Per Pc)		
3.	Laptop (Per Pc)		
4.	Scanner		
5.	Broadband		
6.	One technical person to be present from 12 noon to 9 PM		
	TOTAL		

Terms and conditions:-

1. Licensed Quotationers having experience of supplying Computer items in fairs organized by any Government Department may only quote rates for this tender.
2. Quotationers who have credential certificate of single contract for Rs.15,000/- (Fifteen thousand) only for conducting the same nature of work may only quote rate along with valued ST/VAT, PAN, PTC, Credential Certificate, Computer License Certificate, GST Registration Certificate, PAN, PTC, C.C.TV., Last three year Income tax return file, Last three year profit & loss statement & Balance sheet, Last three years Vat return certificate.
3. Actual requirement will be mentioned in the work order.
4. No carrying /Loading /unloading Charges will be paid extra.
5. Rate should without tax neatly in figure and words and should be dropped in the tender box kept in the office of the Project Director, D.R.D.C., North 24 Parganas Zilla Parishad, Angana Building, Barasat till **26/10/2017 between 11.00 am to 4.00 pm.**
6. The tender will be opened on **27/10/2017 at 1.00 pm** in the office of the Project Director, DRDC, North 24 Parganas. All tenderers may remain present during opening of the tenders.

Ph No. 2552-3037, Fax No. 2562-5373

Email id: pddrdc @ gmail.com

