



Government of West Bengal  
Office of the District Magistrate & District Project Director  
Sarva Siksha Mission  
North 24 Parganas, Barasat

No. S-12011/2013-SSM/144733

Date : 28.8.2017

## NOTICE INVITING TENDER

Sealed tenders are hereby invited from competent, registered & eligible Suppliers/ Firms/ Agencies having adequate experience in carrying out **Printing & Supplying** of U-DISE Forms, Guidelines along with Student DCF for Govt. & Private Schools of North 24 parganas as per following specification:

Item	Specification	Jobs	Brand	Qty
1/8 Double Demy	Quality of Paper : 80 gsm Map Litho, White Colour Matter : Text & Graphics : Single Colour	U-DISE Forms & Guidelines for Govt. & Pvt. Schools	Andhra Papers or equivalent make	4,00,000 pgs. (approx)
A3		Student DCF of pre-primary to HS students		57,000 pgs. (approx)

### Terms & Condition

- Printed Materials (U-DISE 17-18 Form, Guidelines & Student DCF) should be delivered to the 57 Circle Offices & District Offices of North 24 parganas within **3(three) days of receiving of Purchase Order**. The rates are to be furnished against the item including all taxes and delivery charges.
- Interested Agencies should enclose attested photocopies of the following documents:
  - Current Trade License
  - Current Income Tax Return
  - PAN Card
  - VAT Registration
  - Completion Certificate from any Govt. Organization (minimum of Rs. 20,000.00 in a single Work Order) as Credential.
- Technical & Financial Bid should be placed separately. Financial Bid will be entertained after scrutinizing the Technical Bid as per specific formats.
- Payment will be made only after completion of the delivery in all terms.
- Work order will be cancelled if articles are not supplied in due time as per work order.
- Tender Papers will be available on **www.north24parganas.gov.in**.
- The sealed offers should only be submitted along with a forwarding letter & duly authenticated Tender Papers at the District Project Office on or before **12.09.2017 upto 3 p.m.** Notice Inviting Tender No. & Date must be written on the sealed envelope. The same will be opened on the same day after 4 p.m. at the chamber of DPO.
- The undersigned reserves the right to reject any or all of the offers without assigning any reason whatsoever.

Additional District Magistrate  
(General)  
North 24 Parganas

No. S-12011/2013-SSM/144733

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Copy forwarded for information to the:

- DIO, NIC, North 24 Parganas with a request to upload the Tender Notice in the District Website.
- CA to ADM(G), North 24 Parganas
- Finance & Accounts Officer, SSM, North 24 Parganas.

District Project Officer  
Sarva Siksha Mission  
North 24 Parganas

# TECHNICAL BID FORM

i.c.w. Notice Inviting Tender Number : S-12011/2013-SSM/144733 dt. 28.08.2017

Name of the Vendor : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Contact Person : \_\_\_\_\_

Contact Number : \_\_\_\_\_

**Attached alongwith this paper Attested photocopy of following documents  
(declare in Yes/ No where applicable) :**

1. Current Trade License : \_\_\_\_\_

2. Value Added Tax (VAT) Registration Certificate : \_\_\_\_\_

3. Income Tax Return : \_\_\_\_\_

4. Permanent Account Number (PAN) Card : \_\_\_\_\_

5. Credential (Successful Completion) Certificate : \_\_\_\_\_

Signature of the  
Authorised Representative  
with seal

# FINANCIAL BID FORM

i.c.w. Notice Inviting Tender Number : S-12011/2013-SSM/144733 dt. 28.08.2017

Name of the Agency: \_\_\_\_\_

Sl. No.	Job	Specification	Quantity (approx)	Rate offered per specification (in Rs.)
1.	1/8 Double Demy for U-DISE Forms & Guidelines	As per Tender Notice	4,00,000 pgs.	
2.	A# for Student DCF		57,000 pgs.	

Signature of the  
Authorised Representative  
with seal