



GOVERNMENT OF WEST BENGAL
Office of the District Magistrate & Collector
&

District Programme Coordinator,
North 24 Parganas, Barasat
Phone : (033)2584-6258 e-mail: nrega24north@gmail.com



No. R-22011(12)/1/2011-MGNREGA/143621

Date: 25/07/2017

NOTICE INVITING QUOTATION

Sealed quotations are invited only from Printing Presses for the items required by this office as noted in the enclosed Annexure-I.

Terms and Conditions for Applying

The printing presses having experience of printing such type of materials and having credential certificate of single contract for Rs.20,000/= (Rupees twenty thousand) for conducting the same nature of works in any Government Organization may only quote rate with valid GST registration.

Rate is to be quoted including all costs and inclusive of all taxes in both figures and words and should be dropped in the tender box in the office chamber of the undersigned. No extra cost will be paid beyond the quoted rate.

If any discrepancy arises in respect of the printing matters as per work order that has to be replaced or changed without any charge, failure of which will attract appropriate steps from this end.

The selected agency for the printing jobs, must comply with the same rates offered in his tender for all articles of same nature, for supply of any volume upto 1(one) year from the date of acceptance of the rate(s).

The sealed quotation should be dropped alongwith a forwarding letter addressed to the undersigned in the Letter Head of the AOR in Tender Box kept in District MGNREGA Cell during office hours on working dates. Notice Inviting Quotation Number & Date must be written in bold letters on the sealed envelope and to be dropped in Tender Box only on or before 02/08/2017 up to 2.00P.M.

No advance payment will be made from this end. Payment will be made after satisfactory completion of the requisite works and on submission of proper bill.

The undersigned reserves the right to reject any or all of the quotations without assigning any reasons whatsoever.

The sealed quotations will be opened on 02/08/2017 at 3.00 P.M. in the office chamber of the undersigned in presence of the participants.

District Nodal Officer
MGNREGS, North 24 Parganas, Barasat

Forwarded for information & necessary action to the:

- 1) Secretary, North 24 Parganas Zilla Parishad with a request to arrange for putting up the notice in the office notice board of North 24 Parganas Zilla Parishad, Barasat.
- 2-5) Sub-Divisional Officers, North 24 Parganas, all (Except Bhidhannagar Sub-Division), with a request to arrange for putting up the notice in the office notice board of your office.
- 6) Nazareth Deputy Collector, North 24 Parganas with a request to arrange for putting up the notice in the office notice board of Nazareth Section of the District Collectorate, North 24 Parganas.
- 7) DIO, NIC, with a request to upload this notice along with the annexure at the district website.
- 8) District information & Cultural Officer, North 24 Parganas with a request to circulate copy of quotation notice to all concerned.
- 9) CA to Sabhadhipati, North 24 Parganas Zilla Parishad for kind information of the Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat.
- 10) Programme Coordinator (Trg. & IEC), MGNREGA, North 24 Parganas with a request to monitor the process & put up the same in the office notice board.



**District Nodal Officer
MGNREGS, North 24 Parganas, Barasat**

ANNEXURE - I

Financial Bid in connection with

Notice Inviting Quotation Number R-22011(12)/1/2011-MGNREGA/143621 dated 25/07/2017

Towards Printing Job

Item	Specification	Copies to be printed	Rate per copy/book (In Rs.)
UTTARAN Block wise information booklet (basis of data, photos & success stories)	Size -21 cm. x 28 cm. (approx.) Paper for Text -128/130 gsm. Art Paper. Paper for Cover -250 gsm. Art Board. Binding -Perfect Binding. Colour- Multi-colour. (specification related matters may be consulted in District MGNREGS Cell, North 24 Parganas, Barasat)	300 (approx)	

Text and graphics will be supplied by the office i.e. District MGNREGS Cell, North 24 Parganas, Barasat.



District Nodal Officer
MGNREGS, North 24 Parganas, Barasat