

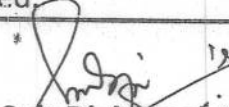
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Government of West Bengal
Office of the Sub- Divisional Officer
Bongaon, North- 24 Parganas

NOTICE

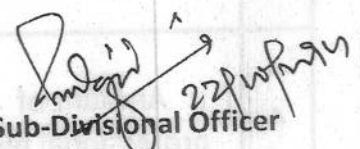
In pursuance of Memo No. 303(21)-ES(CMDMP)/ESTT-05/2013^{PT} dated 19.05.2014 read with 546-ES(CMDMP)/ESTT-07/2014 dated 15.09.2014 issued by Sri N.N.Barman, Project Director, CMDMP, School Education Department, applications in plain papers are invited from the eligible candidates for the post mentioned hereunder :-

1	Name of the Post and brief description of duties	Data Entry Operator (DEO) on contractual basis for Bongaon Municipality. Proper upkeeping of data on various components of Mid-Day Meal Programme and feeding school wise data to web-portal namely "www.trgm dm.nic.in".
2	Qualification	Graduate in any branch with certificate in computer application.
3	Age	18 years to 40 years, for SC/ST candidates the age limit is relaxed upto 45 years and for OBC/PH candidates it is upto 43 years in terms of Finance Deptt. Notification No. 11653-F (P) dated 30.12.2011.
4	Amount of professional fees	Rs.11,000/- per month after deduction of P-Tax and IT as applicable, subject to enhancement @Rs. 500/- per year during first three(03) years and thereafter @Rs.600/- per year. Payments will be made against budget provisions of MME fund under Mid-Day Meal Programme.
5	How to apply	Application must be made in plain paper with detailed bio-data showing educational and professional qualifications accompanied by :- a) Photocopies of all testimonials- self attested. b) Voters Identity Card- self attested. c) Two copies of passport size photographs. Applications as mentioned above shall be submitted to the Sub-Divisional Officer, Bongaon by 14/11/2014 (upto 5:30 p.m) on any working day during working hours of the office. Envelope containing application shall be super scribed as : APPLICATION FOR THE POST OF DATA ENTRY OPERATOR OF CMDMP FOR BONGAON MUNICIPALITY.
6	Terms and Conditions	As per Finance Department Memorandum No. 5859-F(Y) dated 22/07/2013. Contract will be terminated at the completion of the job or at the end of the project whichever is earlier. It can also be terminated by the Head of the Deptt./ Office on the basis of recommendations of IT Deptt./ NIC project leader or the Project-in-Charge for unsatisfactory service, misconduct, etc of the incumbent concerned.


Sub-Divisional Officer
Bongaon
North 24 Parganas
22/11/2014

Copy forwarded for information and wide publicity to:-

1. Additional District Magistrate (General), North 24 Parganas.
2. Additional Executive Officer, North 24 Parganas Zilla Parishad.
3. Secretary, North 24 Parganas Zilla Parishad.
4. District Informatics Officer, NIC, North 24 Parganas with a request to publish this notice along with prescribed format for application in www.north24parganas.gov.in.
5. District Project Officer, Sarba Siksha Mission, North 24 Parganas.
6. Officer-in-Charge, Mid-Day Meal Section, North 24 Parganas.
7. Block Development Officer, Bongaon/ Bagdah/ Gaighata.
8. **Employment Exchange Officer, Bongaon, with a request to take necessary action for publication of this notice through employment bank.**
9. Chairman, District Primary School Council, North 24 Parganas.
10. Chairperson, Bongaon Municipality.
11. Executive Officer, Bongaon Municipality.
12. Sabhapati, Bongaon/ Bagdah/ Gaighata Panchayat Samity.
13. District Inspector of Schools (Secondary), Barasat, North 24 Parganas.
14. Additional District Inspector of Schools, Bongaon.
15. Office Notice Board.

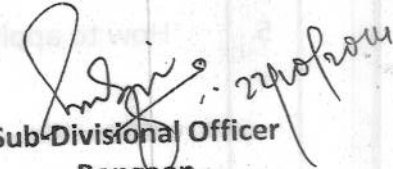

Sub-Divisional Officer
Bongaon
North 24 Parganas

Date 22 / 10 / 2014

No. 292(15)/12/CON/SDO.BGN

Copy forwarded for information to:-

1. CA to the District Magistrate, North 24 Parganas.
2. PA to the Sabhadhipati, North 24 Parganas Zilla Parishad


Sub-Divisional Officer
Bongaon
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