



Government of West Bengal  
District Health & Family Welfare Samiti  
Office of the Chief Medical Officer of Health  
North 24 Parganas



Memo.No. DH&FWS/NHM/2019/435

Date: 28.02.19

**Recruitment Notification**

Applications are hereby sought from the eligible candidates for the following contractual posts under National Health Mission, Department of Health & Family Welfare, North 24Parganas. Henceforth, all the eligible and interested candidates are being requested to submit their application/s as per prescribed format (**Annexure-I**) in accordance with the eligibility criteria noted below:

Sl.No.	Name of the Programme	Name of the Post	No. of Vacancy	Category	Monthly consolidated remuneration
1.	NHM- Blood Bank	Counsellor	1	ST-1	Rs.13,200/-
2.	NHM- Blood Bank	Lab Technician	3	1-ST, 1-OBC-B, 1-UR	Rs.17,220/-
3.	NHM- Blood Bank	Technical Supervisor	3	1-OBC-A, 1-SC, 1-ST	Rs.17,220/-
4.	Thalassaemia (NCD)	Counsellor	1	SC-1	Rs. 16,860/-
5.	Thalassaemia (NCD)	Lab Tech	1	SC-1	Rs. 16,860/-
6.	Thalassaemia (NCD)	Staff Nurse GNM	2	UR-1, SC-1	Rs. 16,860/-
7.	ARTC	Medical Officer	1	UR-1	Rs. 36,000/-
8.	ARTC	Lab Technician	1	UR-1	Rs. 13,000/-
9.	ARTC	Care Coordinator	1	UR-1	Rs. 6000/-
10.	ARTC	Counsellor	1	UR-1	Rs. 13,000/-
11.	NUHM	Lab Technician	18	ST-6, SC-7,UR-4, OBC-B-1	Rs. 17,220/
12.	WBSAPCS- ICTC	Lab Technician	1	ST-1	Rs. 13,000/-
13.	WBSAPCS –ICTC	Counsellor	3	UR-2, SC-1	Rs. 13,000/-
14.	NHM	Block Accounts Manager (BAM)	2	UR-1, SC-1	Rs. 16,860/-
15.	National Mental Health Programme (NMHP/DMHP)	Record Keeper	1	UR-1	Rs. 10,000/-

**1. Eligibility Criteria for the post of Counselor – Blood Bank – NHM**

**D. Eligibility Criteria:**

**Essential Qualification:**

- i. Master's/Post Graduate degree in Psychology / Social Work / Sociology / Anthropology / Human Development from any Institution recognized by the Central or State Government.
- ii. Working Knowledge of Computer

**Desirable Experience:**

- One year experience in blood banking counseling in any Licensed Blood Bank or other medical counseling after obtaining essential qualification.

**Age: Not less than 18 years and more than 40 years of 1<sup>st</sup> date of year of publication of the advertisement.**

**2. Eligibility Criteria for the post of Lab Technician – Blood Bank – NHM**

**D. Eligibility Criteria:**

**Essential Qualification:**

- i. Passed 10+2 with Physics, Chemistry, Mathematics /Biological Science before obtaining Diploma or Degree
- ii. Diploma in Medical Laboratory Technology (**DMLT**) / Diploma in Laboratory Techniques (**DLT**) from any University/institution recognized by the Central or State Government

**Or**

Post Graduate Degree or Diploma in Medical Laboratory Technology (**M.Sc. in MLT / PGDMLT**) from any University/institution recognized by the Central or State Government.

- iii. Working Knowledge of Computers

**Desirable Experience:**

- Six months' post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of candidates having Degree/Post Graduate Degree or Post Graduate Diploma in Medical Laboratory Technology (**M.Sc. in MLT/ PGDMLT /BMLT**).
- One year post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of candidates having Diploma in Medical Laboratory Technology or Diploma in Laboratory Techniques (**DMLT / DLT**)

**Age: Not less than 18 years and more than 40 years of 1<sup>st</sup> date of year of publication of the advertisement.**

### **3. Eligibility Criteria for the post of Technical Supervisor – Blood Bank – NHM**

#### **D. Eligibility Criteria:**

##### **Essential Qualification:**

- i. Passed 10+2 with Physics, Chemistry, Mathematics /Biological Science before obtaining Diploma or Degree.
- ii. Diploma in Medical Laboratory Technology (**DMLT**) / Diploma in Laboratory Techniques (**DLT**) from any University/institution recognized by the Central or State Government  
**Or**  
Degree in Medical Laboratory Technology (**BMLT**) from any University / institution recognized by the Central or State Government.  
**Or**  
Post Graduate Degree or Diploma in Medical Laboratory Technology (**M.Sc. in MLT/ PGDMLT**) from any University/institution recognized by the Central or State Government.
- iii. Working Knowledge of Computers

##### **Desirable Experience:**

1. One year post qualification experience in Blood Component Separation Unit of candidates having M.Sc. in MLT/ PGDMLT/ BMLT /DMLT /DLT
2.
  - a) Six months' post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of candidates having M.Sc. in MLT / PGDMLT / BMLT.
  - b) One year post qualification experience in the testing of blood and or preparation of blood components (in a Licensed Blood Bank) in case of candidates having DMLT /DLT.

**Age: Not less than 18 years and more than 40 years of 1<sup>st</sup> date of year of publication of the advertisement.**

### **4. Eligibility Criteria of Counsellor- Thalassemia Control Programme**

- a. Minimum qualification required-  
M.A. / M.Sc. in Sociology / Applied Psychology.
- b. Desirable -  
Experience in working with Thalassemia patients and their families.

Maximum age required –  
40 (Forty) years

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### **5. Eligibility Criteria of Laboratory Technician- Thalassemia Control Programme**

- a) Minimum qualification required-
  - i. HS or equivalent with Physics, Chemistry & Biology.
  - ii. 2 years Diploma course in Medical Laboratory Technology from any institute recognised by W.B. Govt.
- b) Desirable -  
Experience in handling Cell Counter and HPLC machines.

Maximum age required –  
40 (Forty) years.

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## **6. Eligibility Criteria of GNM- Thalassemia Control Programme**

- a. Minimum qualification required-  
Completed GNM course recognised by Indian Nursing Council (INC).
- b. Desirable –  
Experience in working with Thalassaemia patients and their families.

Maximum age required –  
40 (Forty) years

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## **7. Medical Officer- ARTC- WBSAP & CS**

**Essential:** MBBS from any Medical College recognized by Medical Council of India.

**Desirable:**

- One year working experience in dealing with HIV/AIDS cases.
- Experience in administrative and supervisory work.
- Working knowledge of computer & internet.

**Age Limit:** The upper age limit for engagement of all contractual personnel will be 60 years following NACO guideline under NACO-IV

## **8. Lab Technician- ARTC- WBSAP & CS**

**Essential:**

- Graduate / Diploma Holder in Medical Laboratory Technology (MLT) from any institute recognized by A.I.C.T.E of State/Central Government.
- S/he must be registered in the concerned state council.

**Desirable:** • Three years working experience as Laboratory Technician in any of the hospital.

**Age Limit:** The upper age limit for engagement of all contractual personnel will be 60 years following NACO guideline under NACO-IV

## **9. Care Coordinator- ARTC- WBSAP & CS**

**Essential:**

- Should be a PLHA (People Living with HIV/AIDS).
- Educated to Intermediate (12th) standard.

**Desirable:**

- Should have working knowledge of English in office correspondence.
- Should know the local language.

**Age Limit-** The upper age limit for engagement of all contractual personnel will be 60 years following NACO guideline under NACO-IV

## 10. Counsellor- ARTC- WBSAP & CS

### **Essential:**

- Master Degree in Social Work (preferably specialized in medical & psychiatric social work / Psychology). OR
- Candidates with degree in sociology may be considered.
- A qualified graduate nurse can be applied as counsellor.  
(Qualified and competent PLHIV, if available, should be given preference while appointing counsellors).

### **Desirable:**

- One year working experience in dealing with HIV/AIDS cases.
- Working knowledge of computer and internet.
- Counselling experience.

**Age Limit:** 60 years or less as on the 1<sup>st</sup> date of years of publication of the advertisement.

## 11.

### ➤ Eligibility criteria for the post of Lab Technician-NUHM

a	Educational Qualification	Higher Secondary passed (10+2) from a recognised Board / Institute with Physics, Chemistry and Biology / Mathematics and Diploma in Medical Laboratory Technology recognized by the West Bengal State Medical Faculty / AICTE
b	Technical Knowledge	Knowledge in computer, MS Office, Internet is required
c	Age limit	40 years or less as on the 1 <sup>st</sup> date of years of publication of the advertisement with relaxation for SC/ST/OBC candidates as per Govt. norms.

### ➤ Eligibility criteria for the post of Lab Technician-ICTC

Essential Qualification & Experience-

Graduate in Medical Laboratory Technology (B.Sc.); with minimum 1 year experience after graduation.

OR

Diploma in Medical Laboratory Technology (DMLT); with minimum 2 years experiences after diploma.

Others expertise required – Working knowledge of computers

Age limit- The upper age limit for engagement of all contractual personnel will be 60 years following NACO guideline under NACP-IV. Age relaxation for SC/ST/OBC candidates as per Govt. norms.

### **13. Eligibility Criteria for the post of ICTC Counsellor:**

Post	Eligibility Criteria
ICTC Counsellor	<p data-bbox="565 254 792 279">Under NACP IV</p> <p data-bbox="378 285 964 489">Essential Qualification &amp; Experience: Post Graduate degree / diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; with minimum 1 year experience after PG degree/ diploma, of working in field of counseling in health sector; preferably in HIV/AIDS.</p> <p data-bbox="378 495 418 520">OR</p> <p data-bbox="378 527 964 667">Graduate in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; with minimum 3 years experience after graduation, of working in field of counseling in health sector; preferably in HIV/AIDS.</p> <p data-bbox="378 674 980 800">In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS.</p> <p data-bbox="378 827 748 852">Other expertise required:</p> <ol data-bbox="378 858 906 884" style="list-style-type: none"><li>1. Working knowledge of computers</li></ol>

Age limit- The upper age limit for engagement of all contractual person will be 60 years following NACO guideline under NACP-IV.

### **14. Eligibility Criteria for the post of Block Accounts Manager ( BAM):**

- Essential Qualification- Bachelor degree in Commerce, Computer knowledge in MS Word, Excel, PowerPoint, internet Browsing & Accounting software (Tally).
- Technical knowledge - working skill in LAN Environment
- Working experience in Computer Accounting

Age limit- 40 years or less as on the 1<sup>st</sup> date of years of publication of the advertisement.

- For the post of BAM candidates who have applied earlier as per Memc. No. DH&FWS/NHM/2018/232, dated 05.02.2018.need not to apply again.

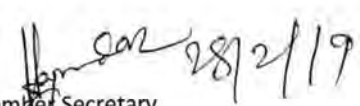
### **15. Eligibility Criteria for the post of Record Keeper (DMHP)**

- Graduate in any discipline from any recognized university with experience in health sector.
- Preference will be given to candidates having completed course on Computer Application or
- Financial Accounting from an Institution recognized by Government / Autonomous Body.

Age limit- 40 years or less as on the 1<sup>st</sup> date of years of publication of the advertisement.

### General instruction/s for the candidates

- Application should reach to **Office of the Chief Medical Officer of Health, Banamalipore, Barasat, North 24 Parganas, PIN-700124** within **5<sup>th</sup> April, 2019 by 5:00 P.M.** through registered post or speed post only and **duly mentioned "post applied for" in front of the envelope.** No application will be considered after stipulated date and time.
- Candidate must submit the Application Fee of Rs. 100 /- (Rs. 50/- in case of reserved category) for the above mentioned posts, **through cash deposit** in any branch of **Bank of India** in favour of "**District Health & Family Welfare Samiti**", A/c number- **424210100036711, IFSC code- BKID0004242**, Barasat Branch.
- Original copy of Deposit or any other transaction slip of application fee must attach along-with the application.
- The DH&FWS, North 24 Parganas will not be responsible for any postal delay.
- **Application must as per prescribed format (Annexure-I).**
- **A candidate can apply maximum number of 2(two) mentioned posts.** Multiple applications for the same post liable to reject the first application and latest application will automatically be accepted.
- Age relaxation to be applied, for candidates under reserved categories as per Govt. norms.
- . Candidates applying for the post should have the requisite qualification and experience as on last
- date of application.
- **Incomplete application without supporting documents is liable to be rejected.**
- **No. of vacancies may be altered/ changed in future.**
- Candidates should follow the websites- [www.wbhealth.gov.in](http://www.wbhealth.gov.in)->**Recruitment** and [www.north24parganas.gov.in](http://www.north24parganas.gov.in)->**Recruitment** for further details and communication. Therefore all communications to be made through notification/s in mentioned websites only.
- **District Level Selection Committee reserves right to cancel this recruitment notification in any stage of selection in such circumstances.**

  
Member Secretary,  
District Level Selection Committee, DH & FW, &  
Chief Medical Officer of Health, North 24 Parganas

**ANNEXURE-I**

**Application format for all posts**

To

The Chief Medical Officer of Health,  
Banamalipur, (District Hospital Campus)  
Barasat, North 24 Parganas  
Kolkata- 700124

APPLICATION NO.  
(FOR OFFICE USE ONLY)  
:

Space for pasting  
recent  
colourpassport  
size  
PHOTOGRAPH  
of the candidate  
with his / her full  
signature thereon.

**Sub: Application for the post of .....**

1. Name in full (in BLOCK letter): .....

2. Sex (Put a tick) : Male Female

3. Father's /Husband's/ Guardian's Name: .....

4. Caste (UR/SC/ST/OBC-A/OBC-B) .....

5. Date of Birth : DD   MM   YYYY

6. Age: .....

7. Nationality .....

8. Address

Phone/Mobile number:

**Permanent Address**

Village / City/ Town .....

Post Office .....

Police Station .....

District .....

State: .....

PIN Code.....



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9. Essential Qualifications

Qualification	Year of Passing	University / Board /Institute	Total Marks	Marks Obtained	Percentage of Marks Obtained
Secondary					
Higher Secondary					
Graduation					
Post-Graduation					
Degree/Diploma/Certificate course of Computer (relevant to post applied for)					

10. Details of post qualification experiences:

Organization	Govt. / private / NGOs	Period		Total years
		From (date)	To (date)	

12. List of Self-attested Photocopies- documents enclosed (No other document except mentioned below is required) [Put '✓' mark in box]:

Sl. No.	Documents	Yes	No	Sl No.	Documents	Yes	No
1.	Age proof certificate			4.	Mark-sheets & certificate of computers knowledge, if any (relevant to post applied for)		
2.	Voter I.D. Card / Aadhaar card for verification of Identity			5.	Experience certificate, if any (relevant to post applied for)		
3.	Mark-sheets & certificate of educational qualifications as per eligibility criterion (i.e. Madhyamik /H.S./Graduation/Post Graduation)			6.	Technical knowledge, if any (relevant to post applied for)		

**DECLARATION:**

I solemnly declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge; (b) Original documents will be produced on demand; (c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences as desired by the competent authority.

Place .....

Date .....

\_\_\_\_\_  
Signature of the candidate in full